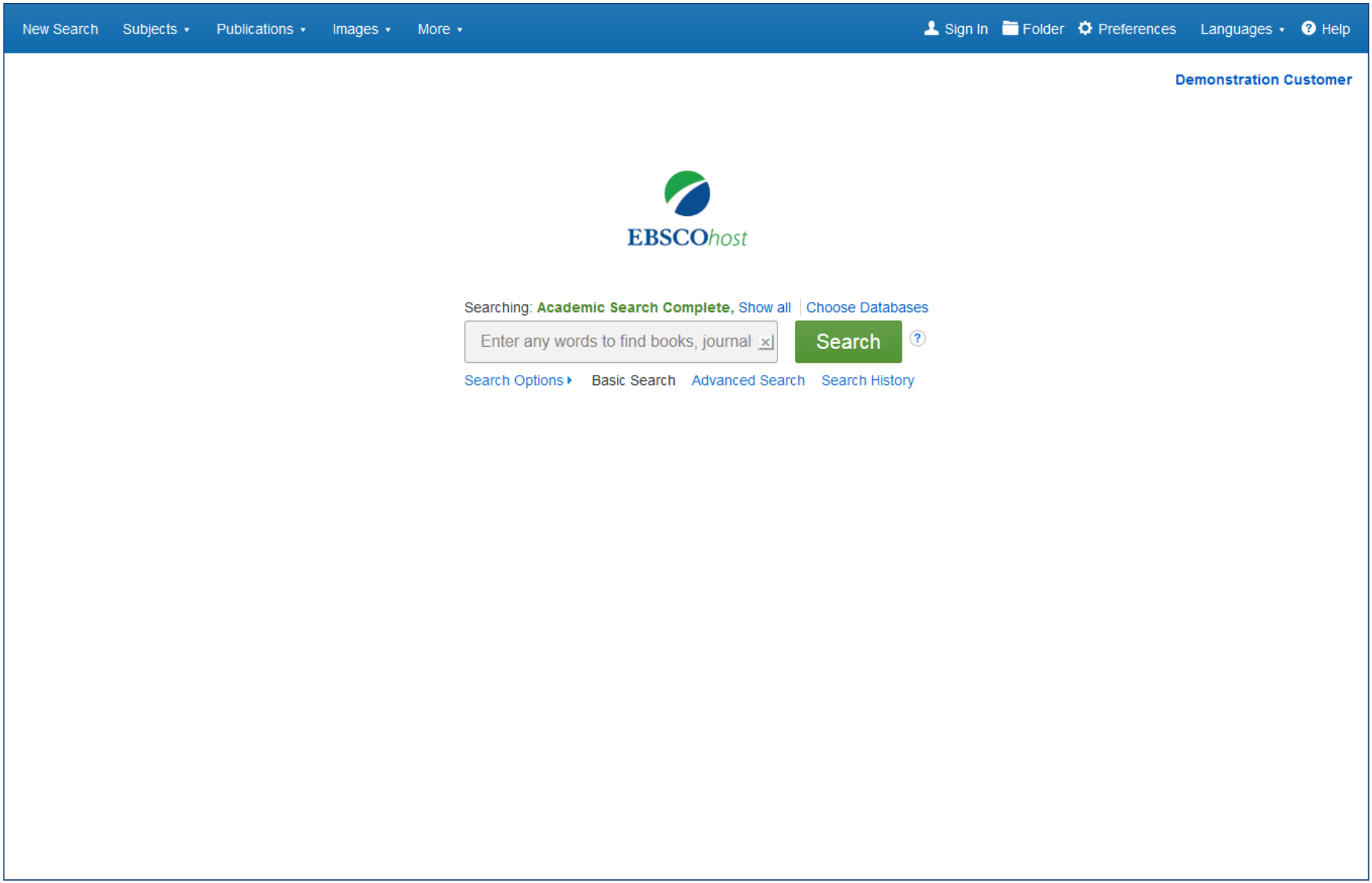
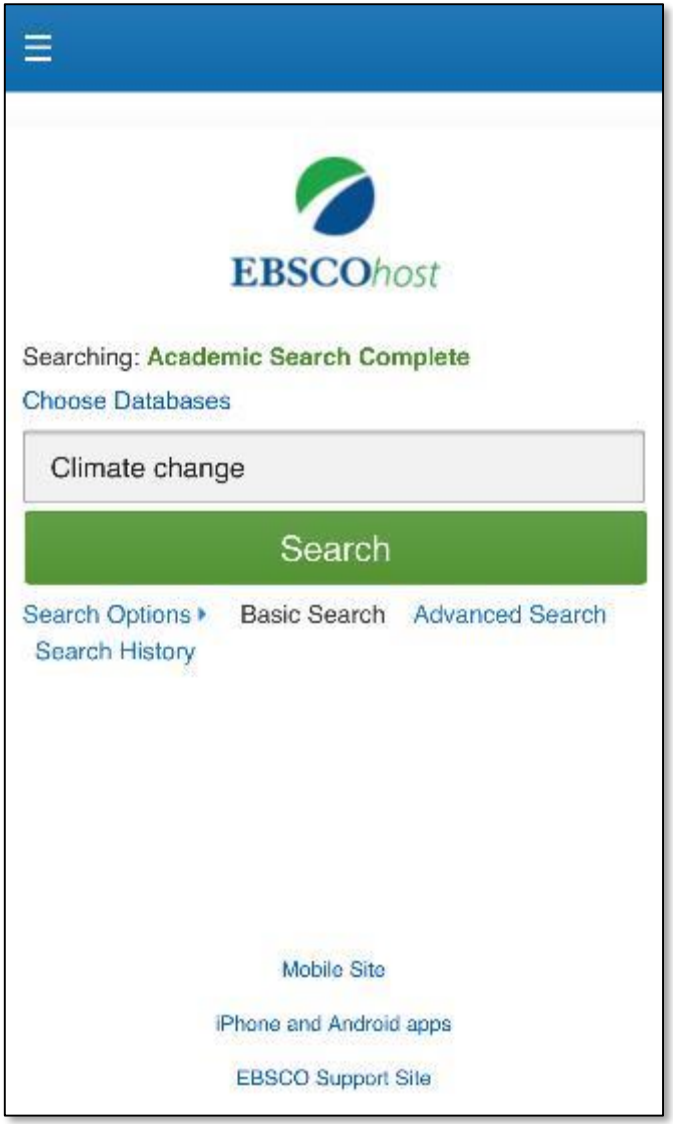
EBSCO
INFORMATION SERVICES

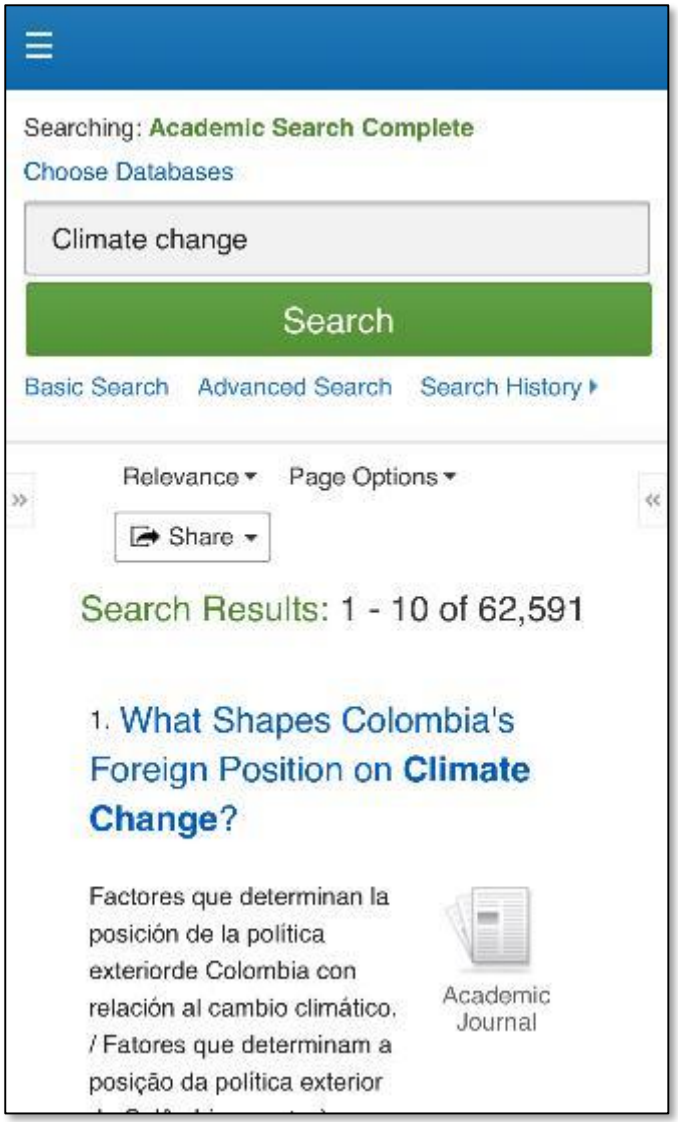
Tutorial

Introduction to EBSCOhost

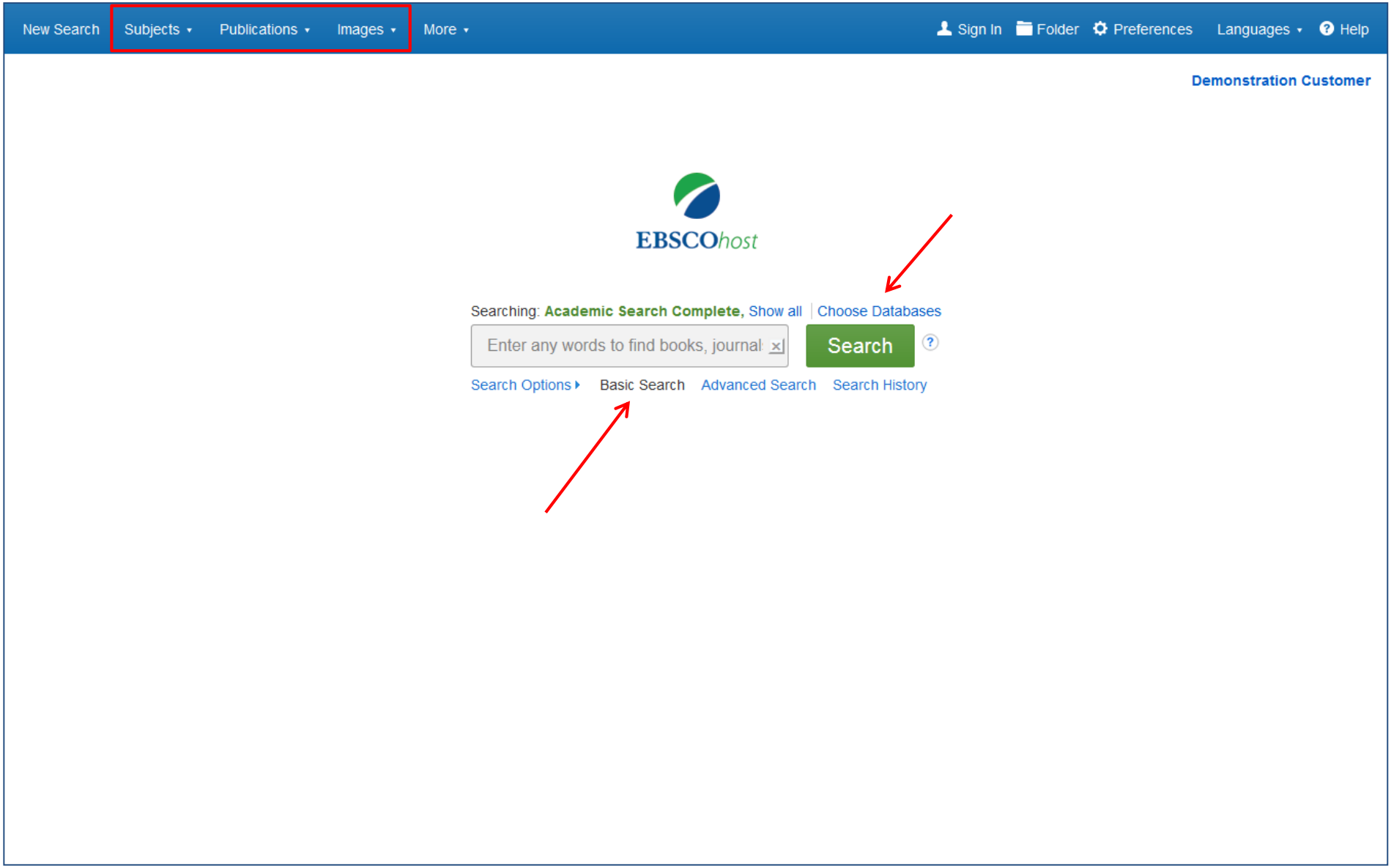


EBSCO*host* is a powerful online reference tool that offers a variety of full text databases and popular databases from leading information providers. In this tutorial, we will look at how to search EBSCO*host*, as well as features including: the result list, previewing articles and images, and setting preferences.



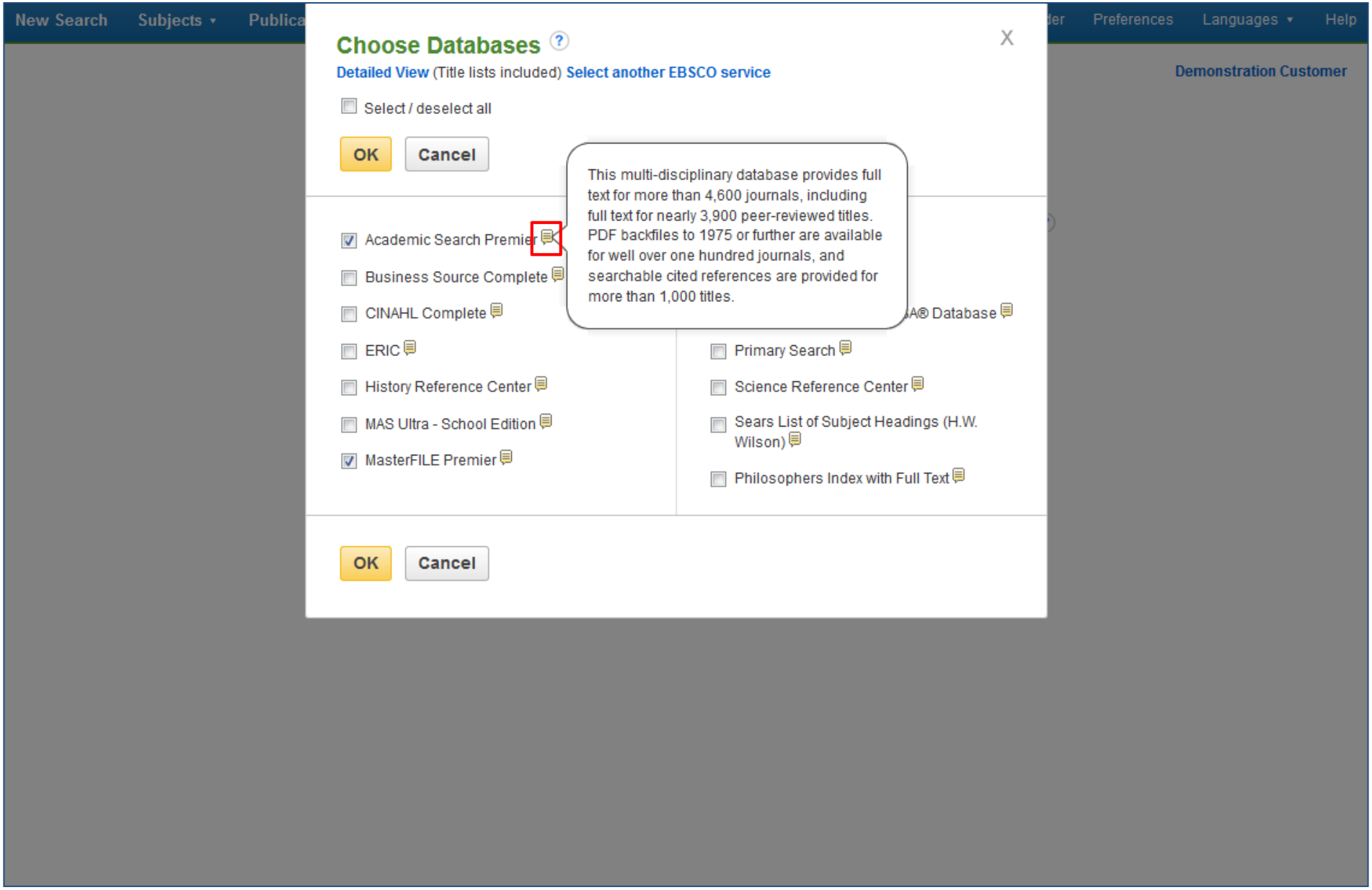


Note that because EBSCO*host* is a fully responsive web experience, you are able to access content from your mobile device with the same features and functionality available to you on desktop computers.

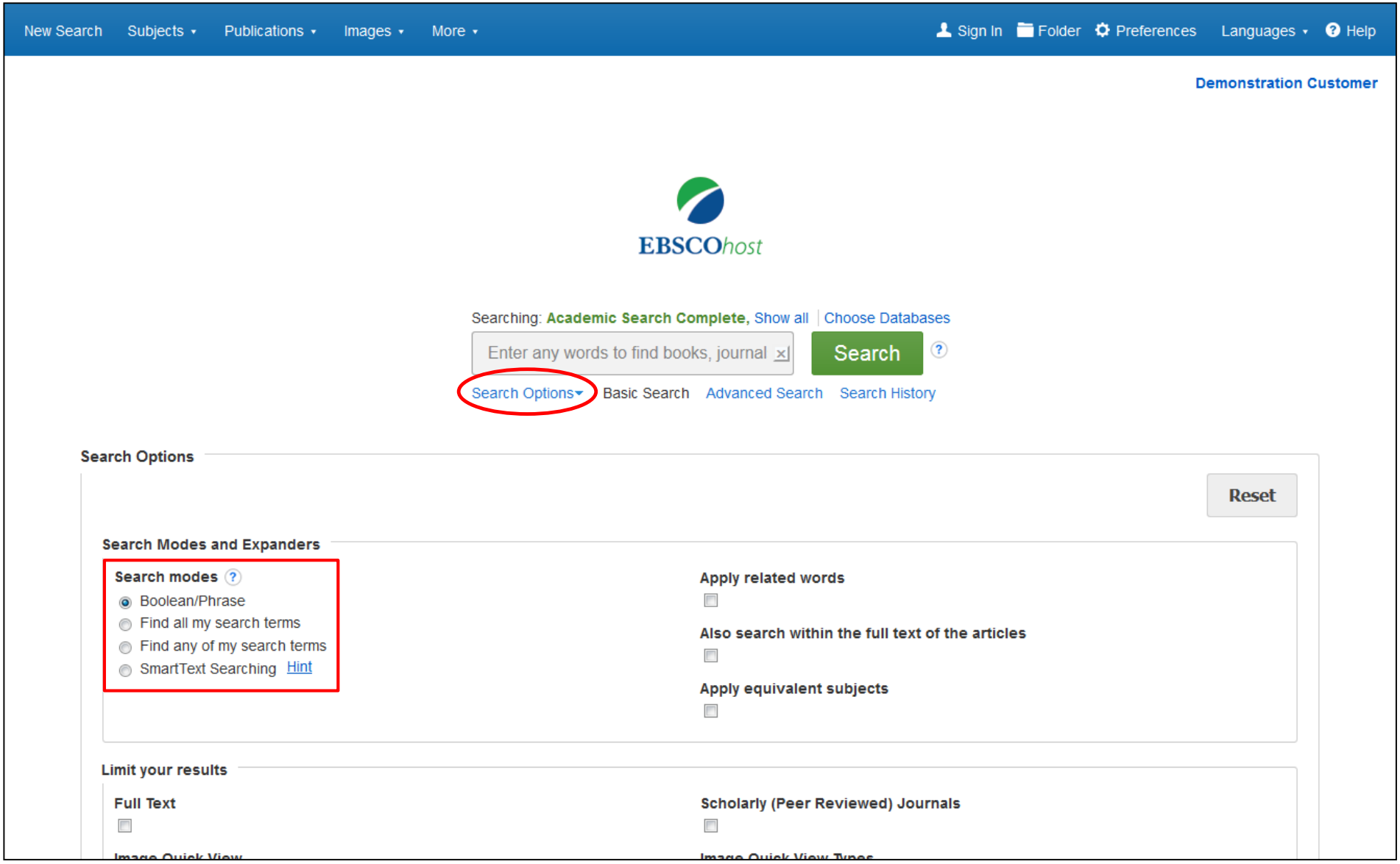


The Basic Search screen offers a simple, easy-to-use searching experience. The top tool bar offers additional features which can include a publication locator, subject browsing, and image collections. Note that the features available vary based on the databases selected.

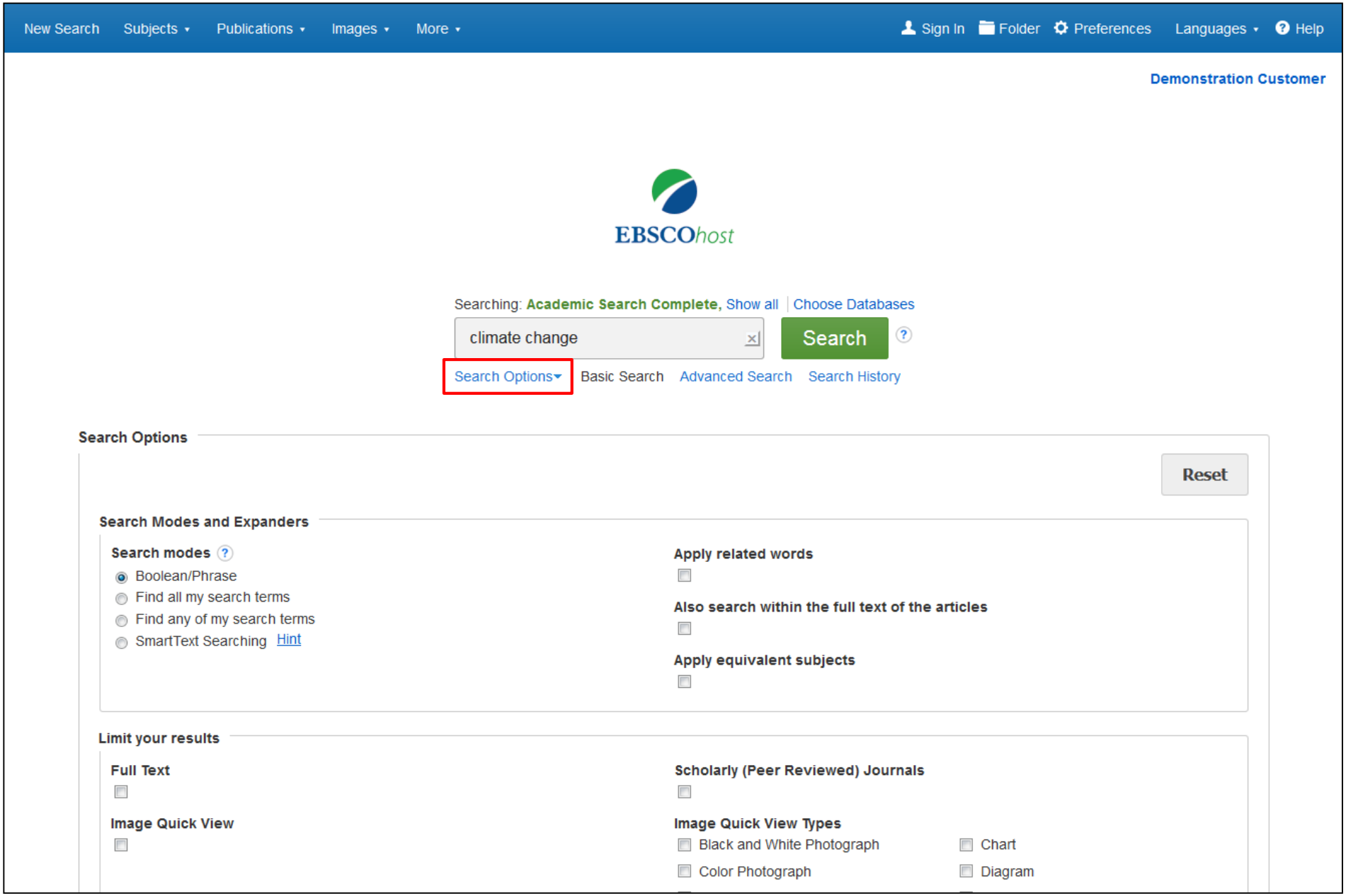
You can add or change the databases being searched by clicking the **Choose Databases** link.



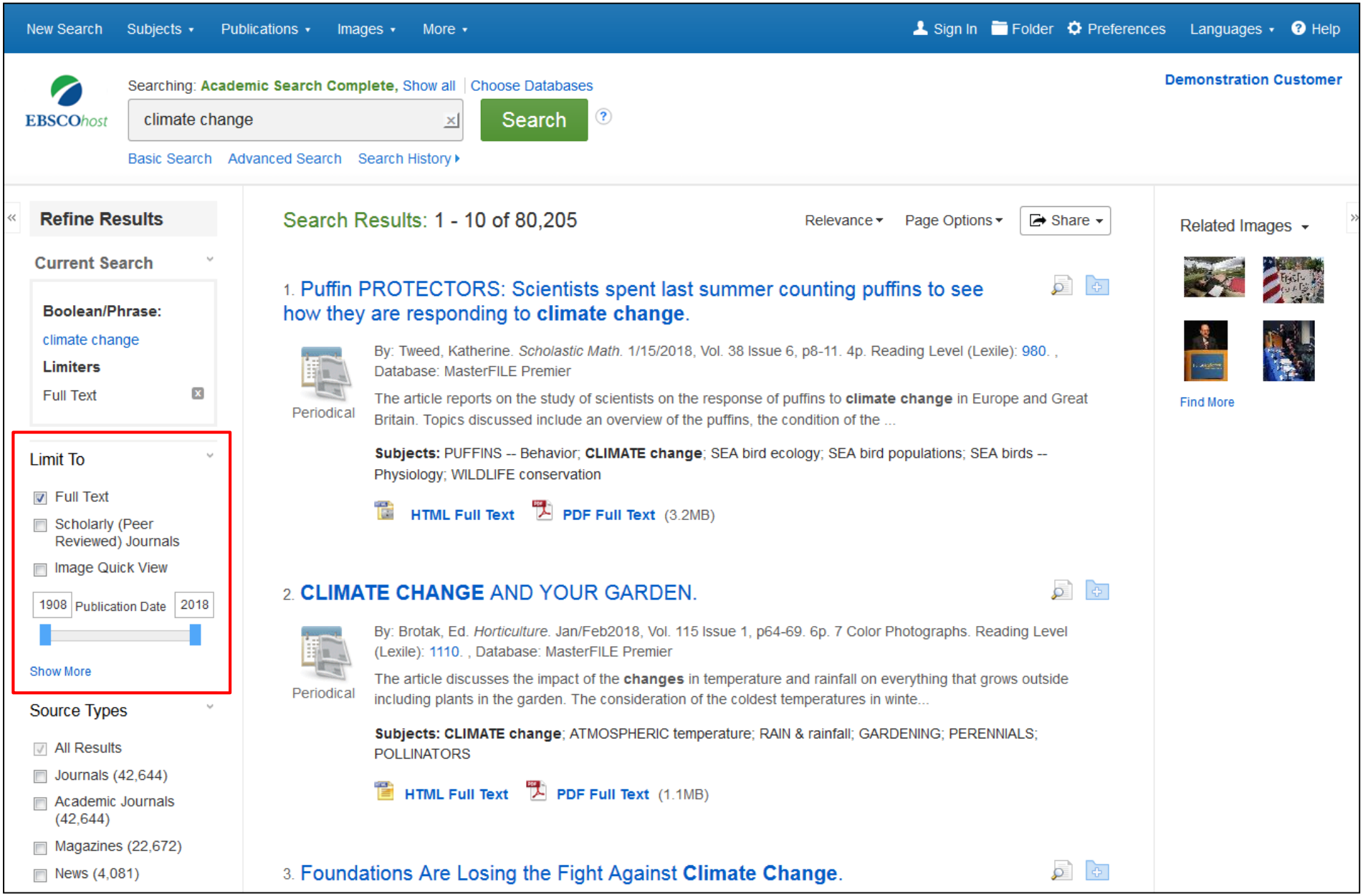
The window that appears includes all of the databases available to you. From here you can read a brief description of each resource by holding your mouse over the preview icon. When you have located a resource to add, click the checkbox next to the name and click **OK**.



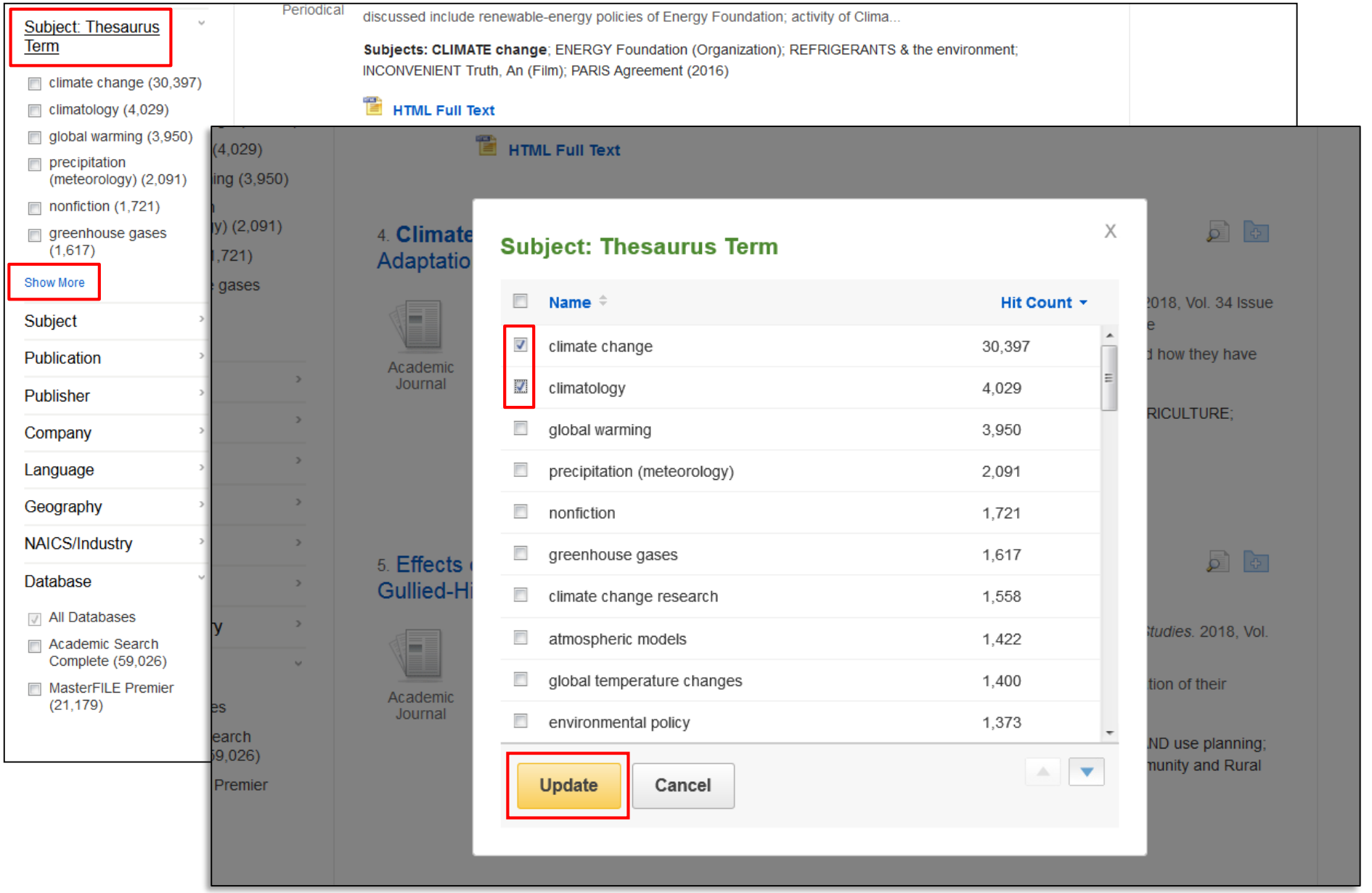
If you want to create a more targeted search you can expand the **Search Options** link to display the available limiters. **Search modes** allow you to choose between the **Boolean/Phrase** search, which will search for your terms, as you entered them in the search box, **Find all of my search terms**, which automatically adds an ‘and’ between your terms, or **Find any of my search terms**, which automatically adds an ‘or’ between your terms.



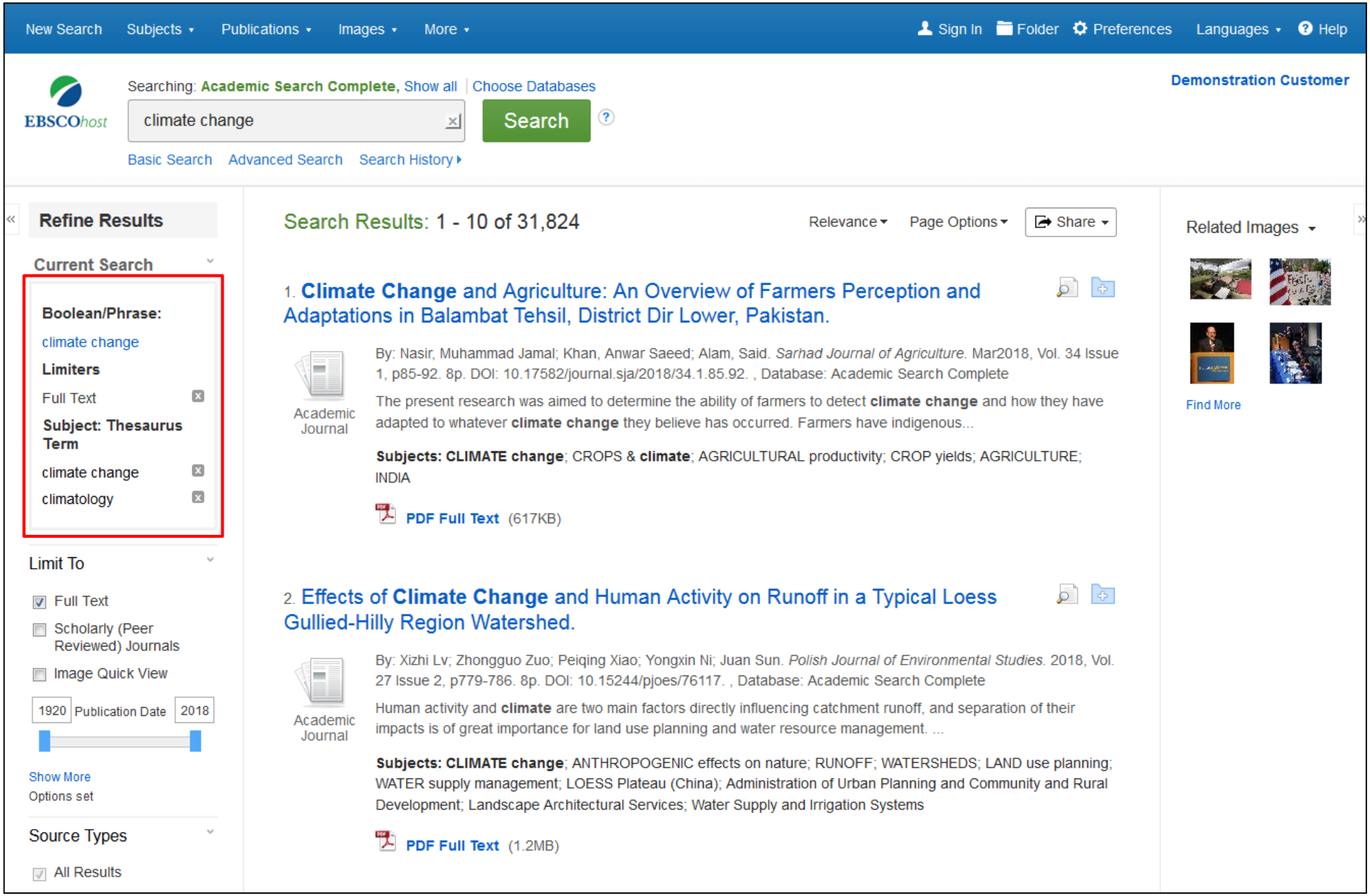
Let's start with a basic search. Enter the search term in the search box and click **Search**.



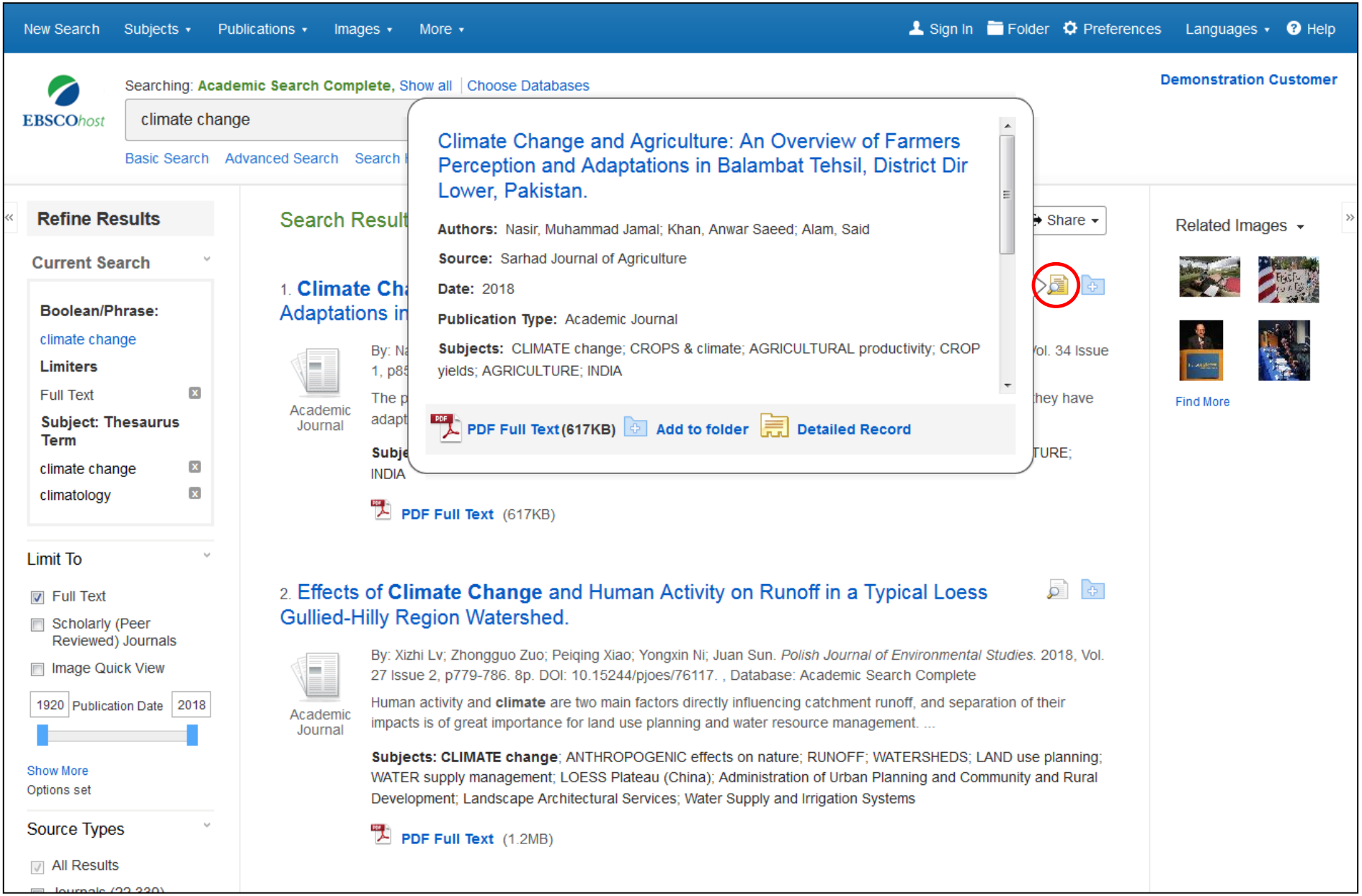
On the left side of the result list, you can limit your results to articles with Full Text or References Available, or use the date slider bar to change the date range of your results. To view all of the available limiters, click the **Show More** link. When you click on a limiter, the result list is refreshed.



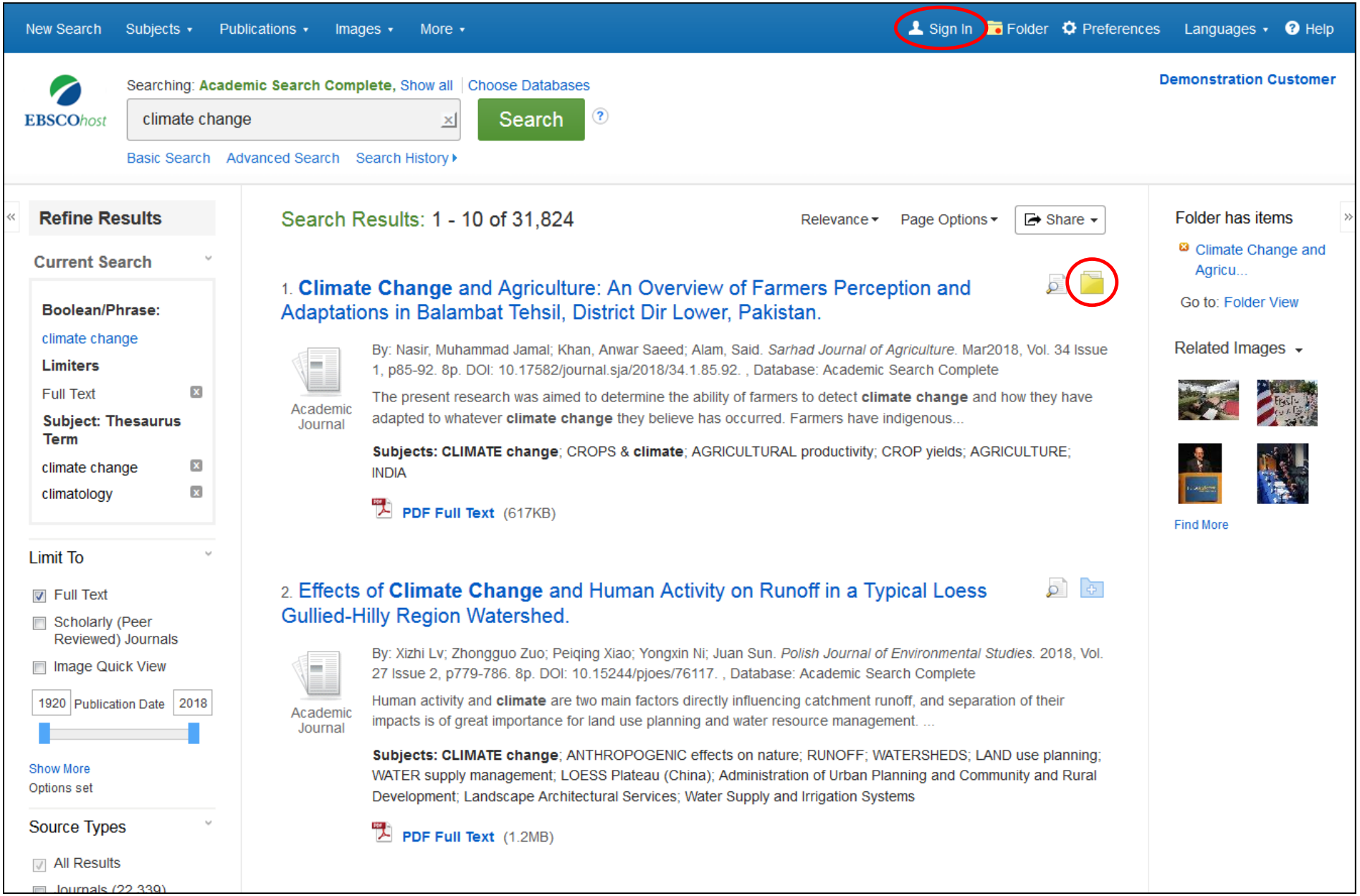
You can further narrow your results by selecting one or more Source Types, Subjects, Publications, and more. Click a Source Type or Subject Term to update your results. To view all available items, or select multiple terms, click the **Show More** link. After making your selections, click **Update** to see your results.



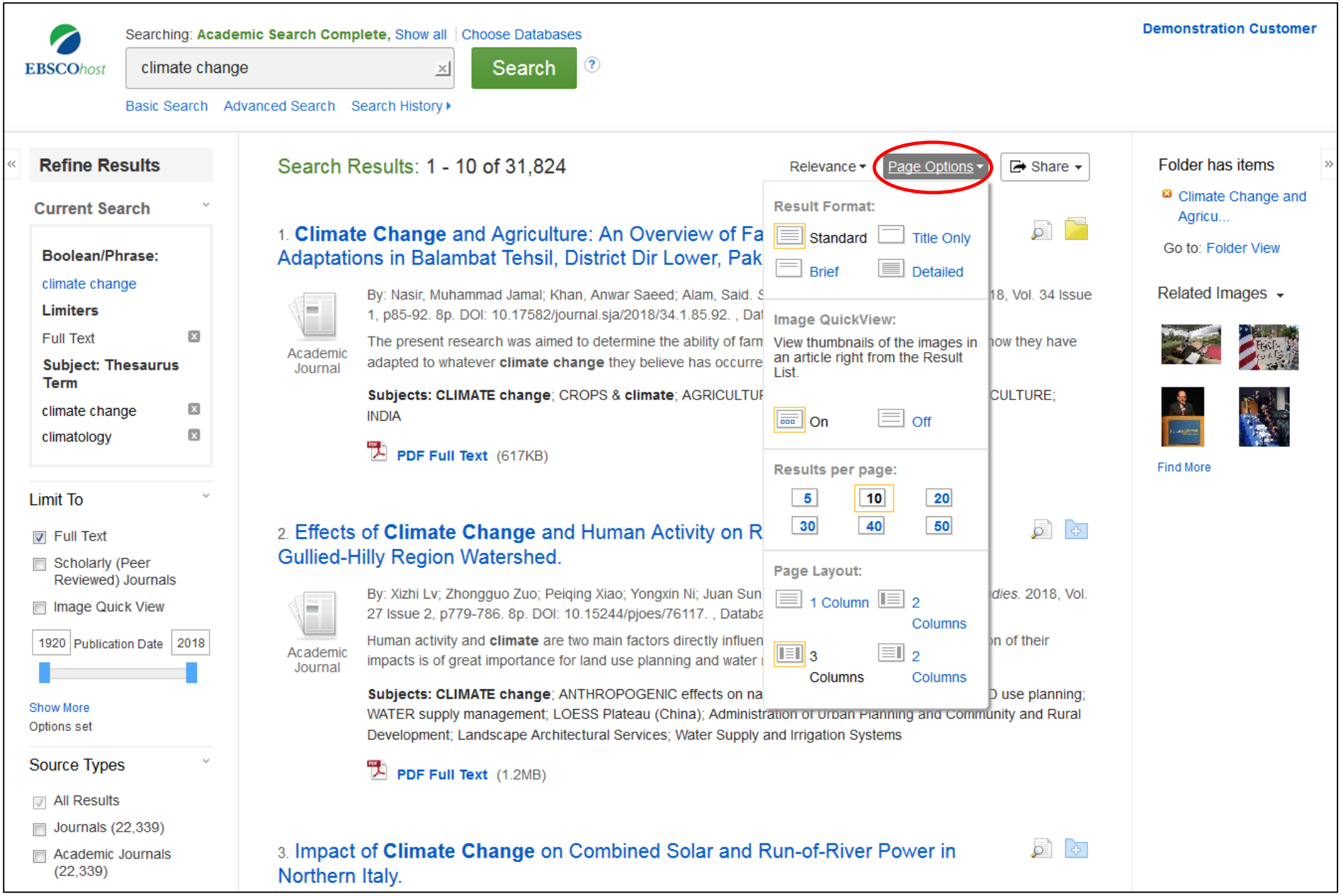
When refining your search results using limiters, source types, and subjects, each item is added to the **Current Search** box. Clicking on a hyperlinked search term within **Current Search** performs a search for that term only. Use the **X** icon to remove the item.



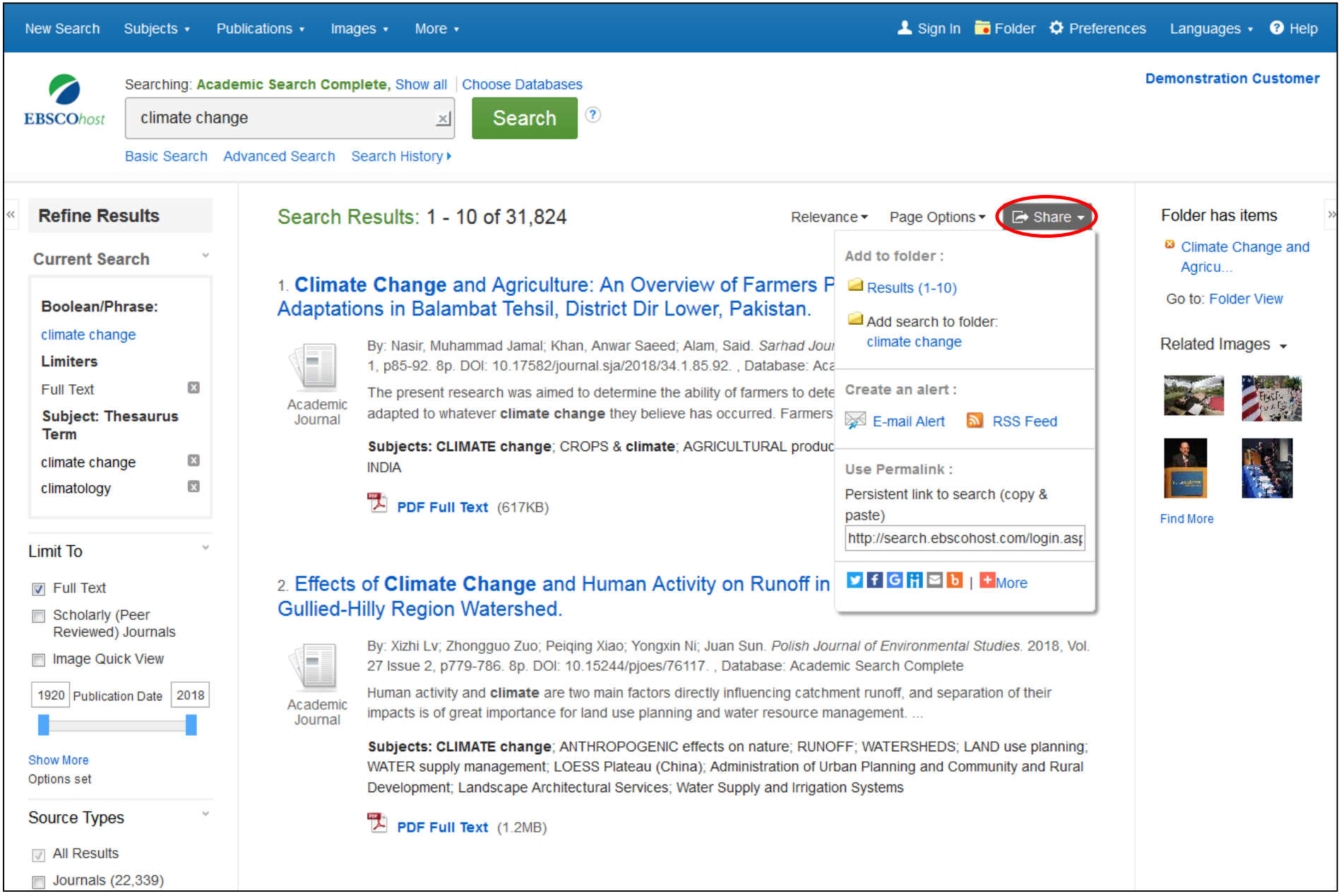
Preview information about an article by holding your pointer over the magnifying glass icon next to the title. The preview displays additional information about the record, as well as icons linking you to the full text, when available.



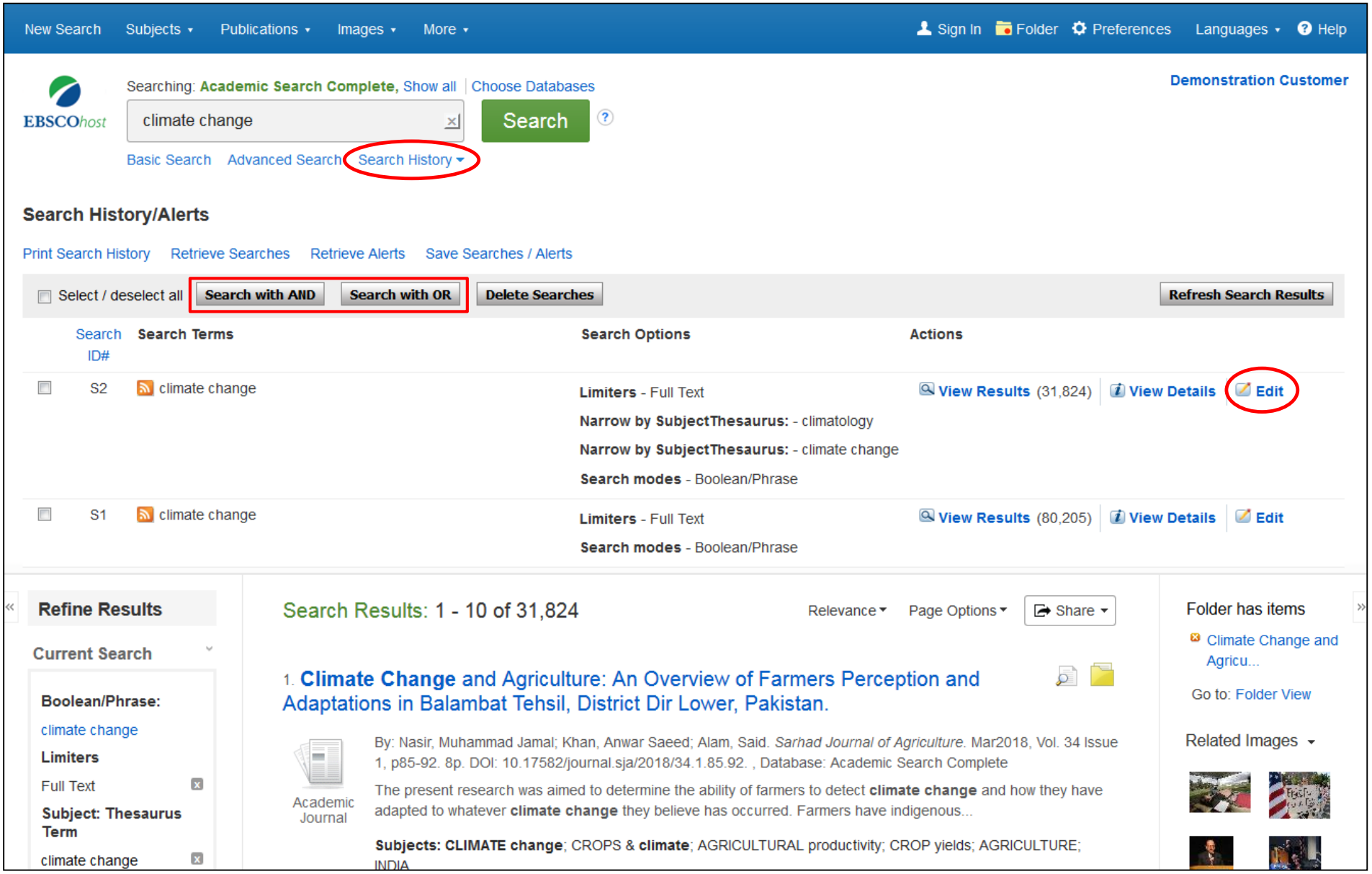
A folder is available for saving items during your research. Or you can click the **Sign In** link and create a My EBSCO*host* folder to store or share your results.



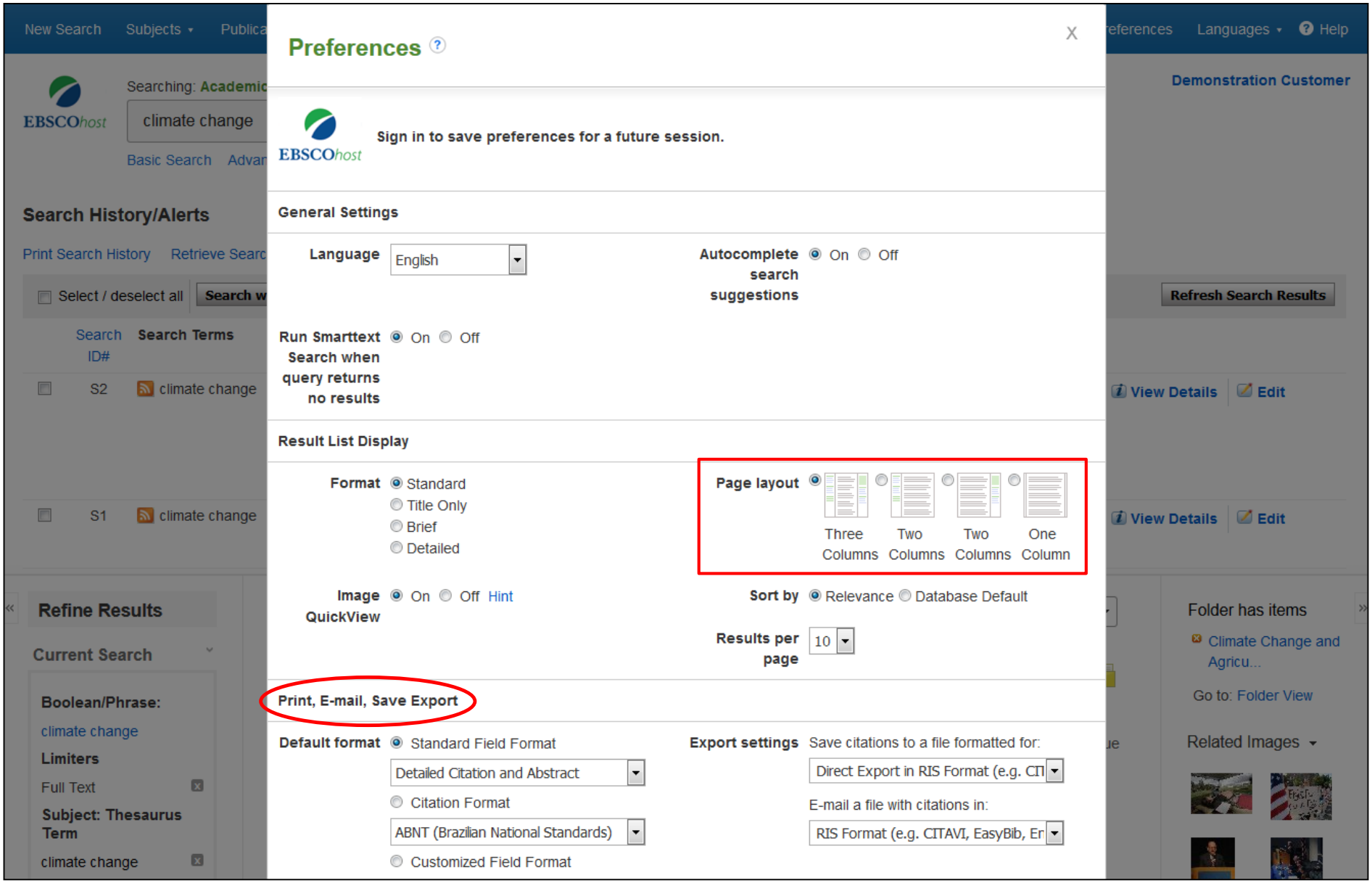
The **Page Options** drop-down menu allows you to set your **Result Format**, turn **Image QuickView** on or off, set the number of **Results per page**, and select your preferred **Page Layout**.



To save a link to a search in your personal folder, click **Share** and choose **Add search to folder**. From this menu, you can also add all displayed results to the folder, create an **E-mail Alert**, copy a persistent link to your search, or share it via services such as Facebook or Twitter.



Click **Search History** to view the searches conducted during your session. You can also combine searches and add them to the search box by marking the check boxes next to the searches you would like to run and clicking one of the **Search with** buttons. Click the **Edit** link to modify the search terms or limiters of that line of your search history.



Click on the **Preferences** link to select your print, email, save, and export settings, as well as customize options such as page layout and language. You can save your preferences for future sessions by signing into your My EBSCO*host* folder.

At any time, click the **Help** link to view the complete online Help system.

EBSCOhost

For more information, visit the EBSCO Help Site

http://help.ebsco.com